

## **CALIFORNIA JUDGES FOUNDATION**

### **2015-2016 GRANT APPLICATION PROCEDURE**

The purpose of the grant is to provide assistance with law-related educational programs that explain the role of judges, the judicial branch, and the courts; that enhance an understanding in the community of how to access the courts, and to educate the public on the impartiality of the judiciary. The grants are small, but seek to help judges and courts put into operation the innovative programs that they have developed.

For example, a Court hypothetically develops a conference that teaches the invitees about the legal system, but does not have the money to provide refreshments or transportation for the participants.

By providing one time grants to pay for these discrete needs, judges are able to proceed with an innovative outreach program that will enhance the understanding of the courts in the community.

The CJF Board meets several times a year and the grant request will typically be determined at the next upcoming meeting.

The Grant Application should provide the following information:

1. The name of the Presiding Judge or other Judicial Officer requesting the grant and the name of the Court
2. If the grant request is by an Outreach Committee of a Court, who is the contact person
3. The full address, telephone number and email contact
4. A summary of the outreach project
5. Whether this is a new outreach program or one that the Court has done before
6. The purpose of the grant
7. The amount requested, the basis for the amount, what it covers and the proposed funding dates
8. The proposed dates of the program

California Courts or California judicial officers may apply for a grant at any time.

For further information regarding grant applications, please contact Stan Bissey, Executive Director of CJA or the President of the California Judges Foundation.